



# Mayadevi Rural Municipality

## Office of the Rural Municipal Executive



Mayadevi Rural Municipality  
Barewa, Rupandehi  
Lumbini Province

Lumbini Province, Nepal

Ref.No.:079/80

Dispatch.No.:

### NOTICE OF REQUEST FOR PROPOSAL (RFP)

(First published on 3<sup>rd</sup> April, 2023)

FOR THE IMPLEMENTATION OF TRAINING WITH OJT (LEVEL II WITH 1696 HOURS) PROGRAM

Enhanced Skills for Sustainable and Rewarding Employment (ENSSURE) Phase II is a bilateral initiative of the Government of Nepal (GoN) and the Government of Switzerland. ENSSURE II seeks to institutionalize and scale up work-based learnings, mainly the Dual VET apprenticeship, in the federal system. The overall objective of ENSSURE II is to help "Nepalese youths, women, and men, gain social and economic benefits from a federalized TVET system."

ENSSURE II is implemented by 3 tiers of government at Federal, Provincial and Local level with technical assistance from Helvetas Nepal. Helvetas Nepal provides TA to federal, provincial, and local governments through Project Support Unit (PSU) at Federal and Provinces.

In this connection, under ENSSURE -II, Mayadevi Rural Municipality invites request for proposals from interested and competent Training Providers having training facilities with adequate physical infrastructures and Human resources, to implement the Training with OJT (Level II with 1696 hours), program on Professional Plumber for 20 youths as per the CTEVT's curricula.

Interested bidders can download bid documents from <https://mayadevimunrupandehi.gov.np>. Bidders can apply to more than one training but separate proposals should be submitted for each training package. The bid documents should be submitted in one sealed envelope containing 3 separate envelopes of the following documents:

- Documents for eligibility,
- Technical Proposal and
- Financial Proposal.

The duly completed proposal should be submitted to the following address:

**Mayadevi Rural Municipality, Barewa, Rupandehi**

Phone : +977 071 507077

Mail: mayadeviruralmun@gmail.com

Facebook Page: <https://www.facebook.com/mayadeviruralmun>

The consultants will be selected following the Quality and Cost Based Selection (QCBS) method. The minimum score to pass the technical proposal is 60. The weightage of the technical proposal and financial proposal will be 80% and 20% respectively. Any inquiries other than necessary clarifications on the Request for Proposal (RFP) will not be entertained and any type of solicitation will automatically disqualify the bidder from the selection process. **Mayadevi Rural Municipality** reserves the right to accept or reject any or all proposals without stating any cause.

The deadline for the submission of the proposal is before 05:00 PM, 17<sup>th</sup> April 2023. In case of the last day of submission falls on a public holiday, then the next working day and same time shall be considered as the last date.

"Identity of Mayadevi: Balanced development, Quality service and governance"

Email: mayadeviruralmun@gmail.com

Website: [mayadevimunrupandehi.gov.np](https://mayadevimunrupandehi.gov.np)





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### Eligibility Criteria

To be eligible in the selection process, the Training Institutes must fulfill the following eligibility criteria.

- Notarized copy of Firm's registration and updated in the office of the Company Registrar indicating at least three years standing of the firm/s;
- Notarized copy of VAT registration.
- Notarized copy of Valid CTEVT affiliation to conduct 1400-1696 hours training in a related occupation or Copy of Valid CTEVT affiliation to conduct the pre/diploma in a related occupation or Evidence of having conducted ENSURE project's 1696 hrs. training program in the same occupation.
- Notarized copy of Tax clearance certificate for the last two fiscal years (2077/78 and 2078/79)
- Notarized copy of Audit report for the last two fiscal year (2077/78&2078/79)
- At least NRs. 2.5 million average annual turnovers in the last three years.
- Self-Declaration made in writing by the training provider/s that it is not disqualified for taking part in the procurement proceedings, that it has no conflict of interest in the proposed procurement proceeding, and that it has not been punished for an offense relating to the concerned profession or business.

Chief Administrative Officer